



## Roadmap to Success

### PROGRAM OVERVIEW

**Schedule:** Monday-Friday 8:00-2:30 | 4 weeks

#### **Roadmap to Success:**

This 120 hour (4 week) course focuses on overcoming barriers to employment through cognitive thinking transformation, soft-skills development, professional communication, conflict resolution, time management, job searching, targeted resume building, interviewing techniques, handling different management styles and computer skills.

#### **Goals and Outcomes:**

- ◆ Comfortable using and applying basic computer techniques
- ◆ Understand and design professional resume
- ◆ Personal development through soft skills
- ◆ Learn and apply advanced interview techniques
- ◆ Obtain hard skills and occupational training
- ◆ Full-time gainful employment

#### **Eligibility/Application Process**

Students eligible for our program MUST:

1. Have a criminal background, and/or history with chemical dependency
2. Referral by a probation officer, corrections officer, case manager, etc.
3. Interview with Pioneer Workforce Development staff
4. Pass a urinalysis (UA)
5. Willing and able to comply with classroom policy and procedures

### POST-ROADMAP TO SUCCESS TRAINING

**Pioneer on the Job Training Programs:** Upon completion of the Roadmap to Success class students will have the option to apply for Pioneer occupational training programs (depending on scheduled availability).

1. **Food Service Training** - focuses on the specific culinary skills needed to work in a food services position. During the 12 week program, our students receive hands-on training to master the skills needed for planning and preparing food for restaurant, caterer or commercial kitchen. All graduates receive a ServSafe Certification upon completion.
2. **The Manufacturing Academy** – Manufacturing Academy is a 12 week program that is broken down into three modules, which are four weeks in length. These classes are focused on the development of skills for today's manufacturing workforce. Students will learn how to operate in the basic day to day operation of a manufacturing/ assembly environment as well as the necessary components to maintain a safe working environment. In this course, the overall certification students will receive upon successful completion of all the classes will be: OSHA 10, CPR/ First Aid, Warehouse Flagging, LEAN, Basic Manufacturing Certificate.

## Roadmap to Success Application

### CONTACT INFORMATION

Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Social Security #: \_\_\_\_\_

Release County (if in work release): \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Applicant Email: \_\_\_\_\_ Gender: \_\_\_\_\_

### REFERRAL SOURCE

Name of Referral Source: \_\_\_\_\_ Phone: \_\_\_\_\_

Email for Referral Source: \_\_\_\_\_ Referral Site: \_\_\_\_\_

What is the name of your CO/PO/CCO? \_\_\_\_\_

### BACKGROUND INFORMATION

<b>RACE:</b>	<b>GENDER:</b>	<b>EDUCATION:</b>
Asian/Pacific Islander	Male	Less than High School
Black	Female	GED
Hispanic		Some College
Native American	<b>MILITARY VETERAN:</b>	Vocational Certificate
White/Caucasian	Yes	AA Degree
Other	No	Bachelor Degree
		Graduate Degree

**If you were/are a Military Veteran, how you characterize your status?**

Currently Enlisted      General      Honorable      Dishonorable      Other

**Are you currently staying in Work Release?**      Yes      No

**Which Work Release?** \_\_\_\_\_

**Earned Release Date:** \_\_\_\_\_ **Home Confinement Date:** \_\_\_\_\_



**Are you eligible to work in the United States?**      Yes      No

Do you need assistance with work documents (ID, Social Security card, Driver's License)?      Yes      No

**Mental Health concerns?**      No      Past      Current      Mental Health Plan of action?      Yes      No

**Substance Abuse concerns?**      No      Past      Current      Substance Abuse Plan of action?      Yes      No

**Please explain:**

**Have you ever been convicted of a crime?**      No      Yes - Felonies      Yes - Misdemeanors only

**What kinds of crime have you been convicted of?** *(Check all that apply)*

Property	Drug	Violent	Identity/Financial Arson
Sex Offense	L 1	L 2	L 3
			DUI/Public Order Offenses

How many years in total have you been incarcerated in your life? \_\_\_\_\_

**Are you eligible to receive Social Security Disability (SSDI) Income within the next 12 months?**      Yes      No

**Are you currently receiving Social Security Disability (SSDI) Income?**      Yes      No

**If so, for how much longer will you be receiving SSDI?** \_\_\_\_\_

**Are you able to commit to the full four weeks of the Roadmap to Success Class?**      Yes      No

Do you have any appointments or court dates that would cause you to miss the class?      Yes      No

*If yes, please explain:*



The Roadmap to Success program is designed to help eliminate barriers towards employment.

**What barriers are you currently facing (Please check all that apply):**

- |   |                               |                             |
|---|-------------------------------|-----------------------------|
| Background Checks                             | Confidence                    | Positive Relationships      |
| Child Care                                    | Driver's License/ID/SS        | Reading/Writing             |
| Child Support                                 | Employment Skills/Training    | Resume/Cover Letter         |
| Communication/Public Speaking                 | Gaps in Employment            | Right-to-Work Documentation |
| Computer Skills/Typing/<br>Microsoft Programs | Legal & Financial Obligations | Stable Housing              |
|   | Mental Health                 | Substance Abuse/Sobriety    |
|   | No Work History               | Transportation              |

***By signing this document you are consenting to a Washington State Patrol Background Check acknowledging that everything presented herein is true and accurate to the best of your knowledge:***

\_\_\_\_\_

Print Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

**Please send completed applications to:**  
Pioneer Human Services—Workforce Development  
7000 Highland Park Way SW Seattle WA 98106  
Email: [Pioneertraining@p-h-s.com](mailto:Pioneertraining@p-h-s.com)

**For specific questions contact:**  
Outreach Coordinator, George Leach  
[George.Leach@p-h-s.com](mailto:George.Leach@p-h-s.com)  
(206) 766-7962