

Roadmap to Success

PROGRAM OVERVIEW

Schedule: Monday-Friday 8:00-2:30 | 4.5 weeks

Roadmap to Success:

This 150 hour course focuses on overcoming barriers to employment through cognitive thinking transformation, soft-skills development, professional communication, conflict resolution, time management, job searching, targeted resume building, interviewing techniques, Managing job-related issues, and computer skills.

Goals and Outcomes:

- ♦ Become comfortable using and applying basic computer skills
- ♦ Create a chronological or functional resume
- ♦ Discuss soft skills and hard skills in a power statement
- ♦ Learn and apply advanced interview techniques
- ♦ Obtain employment and/or advanced vocational training

Eligibility/Application Process

1. Students eligible for our program **MUST** have a criminal background, and/or history with chemical dependency
2. Referral by a probation officer, corrections officer, case manager, etc.
3. Interview with Pioneer Workforce Development
4. Pass a Urinalysis onsite at Pioneer
5. Consent to a Washington State Patrol Background Check
6. Be interested in working toward full-time employment
7. Adhere to Pioneer Core Values and classroom policies

AFTER ROADMAP TO SUCCESS

Pioneer on the Job Training Programs: Upon completion of the Roadmap to Success class students will have the option to apply for Pioneer occupational training programs (depending on scheduled availability).

1. **Warehouse Transportation & Logistics** – This two week program is located at Pioneer Food Buying Services in Kent, WA. This WTL program is designed to provide training in forklift equipment, shipping & receiving, inventory management, order processing, warehouse cleaning, and safety. Participants will earn relevant certifications in First Aid/CPR, OSHA-10, and Forklift Operation.
2. **Food Service Training** – Pioneer's Central Food Services hosts this program, designed to focus on the specific culinary skills needed to work in a food services position. During the 16 week program, our students receive hands-on training to master the skills needed for planning and preparing food for restaurant, caterer or commercial kitchen. All graduates receive a ServSafe certification upon completion.
3. **Manufacturing Academy**– provides pre-apprenticeship training to men and women interested in manufacturing. This 10-week course offers the basics in manufacturing and safety to better position candidates for entry-level positions. The academy uses an accredited curriculum sponsored by AJAC, all graduates receive the following certificates: basic manufacturing, LEAN, forklift, flagger, OSHA/MSDS, and First Aid/CPR.

Roadmap to Success Application

CONTACT INFORMATION

Applicant Name: _____ Date: _____

Applicant Address: _____ Phone: _____

_____ Social Security #: _____

Release County (if in work release): _____ Date of Birth: _____

Applicant Email: _____ Gender: _____

REFERRAL SOURCE

Name of Referral Source: _____ Phone: _____

Email for Referral Source: _____ Referral Site: _____

What is the name of you CO/PO/CCO? _____

BACKGROUND INFORMATION

RACE:

- ☐ Asian/Pacific Islander
- ☐ Black
- ☐ Hispanic
- ☐ Native American
- ☐ White/Caucasian
- ☐ Other

GENDER:

- ☐ Male
- ☐ Female

MILITARY VETERAN:

- ☐ Yes
- ☐ No

EDUCATION:

- ☐ Less than High School
- ☐ GED
- ☐ High School Diploma
- ☐ Some College
- ☐ Vocational Certificate
- ☐ AA Degree
- ☐ Bachelor Degree
- ☐ Graduate Degree

If you were/are a Military Veteran, how would you characterize your status?

☐ Currently Enlisted ☐ General ☐ Honorable ☐ Dishonorable ☐ Other

Are you currently staying in Work Release? ☐ Yes ☐ No

Which Work Release? _____

Earned Release Date: ____/____/____

Home Confinement Date: ____/____/____

Are you eligible to work in the United States? ☐ Yes ☐ No

Do you need assistance getting your Photo ID, Social Security Card? ☐ Yes ☐ No

Do you have mental health concerns in your history, or current mental health needs? *(Mark all that apply.)*

☐ None ☐ Past ☐ Current

Do you have a history of substance abuse, or current concerns for your sobriety? *(Mark all that apply.)*

☐ None ☐ Past ☐ Current

Have you ever been convicted of a crime? ☐ No ☐ Yes ☐ Yes- Misdemeanors only

What TYPES of crime have you been convicted of? *(Mark all that apply)*

☐ Property ☐ Drug ☐ Violent ☐ Identity/Financial ☐ Arson

☐ Sex Offense: Indicate Level _____ ☐ DUI/Public Order Offenses

How many years have you been incarcerated in total? _____

Are you eligible to receive Social Security Disability (SSDI) Income within the next 12 months? ☐ Yes ☐ No

Are you currently receiving/signing up for Social Security Disability (SSDI) Income? ☐ Yes ☐ No

If so, for how much longer will you be receiving SSDI? _____

Are you able to commit to the full four weeks of the Roadmap to Success Class? ☐ Yes ☐ No

Do you have any appointments or court dates that would cause you to miss the class? ☐ Yes ☐ No

If yes, please explain:

The Roadmap to Success program is designed to help eliminate barriers towards employment.

What barriers are you currently facing? *(Mark all that apply.)*

- | | | |
|--------------------------------------------------------------------|--------------------------------------------------------|---------------------------------------------------------|
| <input type="checkbox"/> Child Care | <input type="checkbox"/> Employment Skills/Training | <input type="checkbox"/> Positive Relationships |
| <input type="checkbox"/> Child Support | <input type="checkbox"/> Gaps in Employment | <input type="checkbox"/> Reading/Writing/Spelling |
| <input type="checkbox"/> Criminal History | <input type="checkbox"/> Interviewing Skills | <input type="checkbox"/> Building a Resume/Cover Letter |
| <input type="checkbox"/> Computer Skills/Typing/Microsoft Programs | <input type="checkbox"/> Legal & Financial Obligations | <input type="checkbox"/> Stable Housing |
| <input type="checkbox"/> Confidence | <input type="checkbox"/> Mental Health Management | <input type="checkbox"/> Substance Abuse/Sobriety |
| <input type="checkbox"/> Driver's License/Photo ID/SS Card | <input type="checkbox"/> No Work History | <input type="checkbox"/> Transportation |

By signing this document you are consenting to a Washington State Patrol Background Check acknowledging that everything presented herein is true and accurate to the best of your knowledge:

Print Name

Signature

Date

Please Send Completed Application to:
Pioneer Human Services—Mission Services
7000 Highland Park Way SW Seattle WA 98106
Email: Pioneertraining@p-h-s.com